

Appendix A

**New Application**

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Fancy Delivery UK Limited

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description Elco House 22-24, Homecroft Road			
<b>Post town</b>	London	<b>Postcode</b>	N22 5EL

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>£54,500</b>

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i as a limited company/limited liability partnership  please complete section (B)
  - ii as a partnership (other than limited liability)  please complete section (B)
  - iii as an unincorporated association or  please complete section (B)
  - iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)

- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

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**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>	I am 18 years old or over		<input type="checkbox"/>	Please tick yes	
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Fancy Delivery UK Limited
Address 48 Hoxton Square, London, N1 6PB
Registered number (where applicable) 12793914

Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) 020 3319 3700
E-mail address (optional) amdhub@keystonelaw.co.uk

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)  
Grocery delivery company.

The proposed application is to facilitate an online grocery service that requires the Sale by Retail of Alcohol Monday to Sunday 00:00 to 00:00 on such other times and on such other terms as set out in the application.

**No customers to be permitted on the premises.**

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)

- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

Plays Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					



**C**

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Wed			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Thur								
Fri						<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat								
Sun								

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur								
Fri						<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat								
Sun								

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	00:00	00:00			
Tue	00:00	00:00			
Wed	00:00	00:00			
Thur	00:00	00:00			
Fri	00:00	00:00			
Sat	00:00	00:00			
Sun	00:00	00:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b> Jack Richard Wilson	
<b>Date of birth</b>	29.06.1994
<b>Address</b> 3 Fencer Court Gosforth Newcastle Upon Tyne	
<b>Postcode</b>	NE3 2DP
<b>Personal licence number (if known)</b> NCCOOCJ3679	
<b>Issuing licensing authority (if known)</b> Newcastle City Council	



**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

**L**

<p><b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)</p>			<p><b>State any seasonal variations</b> (please read guidance note 5)</p>
Day	Start	Finish	<p><b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)</p> <p>No customers to be permitted on the premises as this is an online grocery company.</p>
Mon	00:00	00:00	
Tue	00:00	00:00	
Wed	00:00	00:00	
Thur	00:00	00:00	
Fri	00:00	00:00	
Sat	00:00	00:00	
Sun	00:00	00:00	

## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

Please see presentation and conditions attached.

**b) The prevention of crime and disorder**

Please see presentation and conditions attached.

**c) Public safety**

Please see presentation and conditions attached.

**d) The prevention of public nuisance**

Please see presentation and conditions attached.

**e) The protection of children from harm**

Please see presentation and conditions attached.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using</li></ul>
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	the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	Keystone Law Limited
Date	12/08/2021
Capacity	Solicitors on Behalf of Applicant

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Andrew Wong, Marcus Lavell and Darren O'Leary Keystone Law 48 Chancery Lane			
Post town	London	Postcode	WC2A 1JF
Telephone number (if any)	02033193700		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) amdhub@keystonelaw.co.uk			

## PROPOSED CONDITIONS

1. All staff will be fully trained in their responsibilities and with regard to the promotion of the licensing objective in particular sale of alcohol, and will be retrained every six months, with recorded training records kept for inspection.
2. Members of the public shall not be allowed on the premises at any time.
3. The licence and premises are to fulfil internet generated sales for delivery and no direct sales shall take place to the general public from the site.
4. A CCTV system is in operation for the warehouse, to provide security and identify any culprit who is intent in causing trouble. All images are stored for a period of 31 days after which they can be erased or saved at the request of the police. All current security measures will remain in operation. All staff will be fully trained in the operation of the CCTV to ensure it is operational all the hours of trade. Images will be made available to the police or authorised licensing officer from the council on request.
5. All potential customers must verify on the payment page of the website that they are at least 18 years of age. If the applicant is in any doubt as to the age of the customer, they will only deliver the alcohol if the owner of the card that made the payment is present at the delivery address; Orders will only be despatched to bona fide addresses,
  - No deliveries will be made to an open space,
  - All sales of alcohol for delivery must be paid for by credit card, debit card (pre-paid or otherwise) or electronic payment,
  - Details of the order (including the type, amount of alcohol, name and address of the customer and delivery address if different) must be included with the order. The detail shall be shown on the printout dispatched with the order,
  - All delivery drivers and riders must allow any police or authorised local authority officers to inspect any alcohol,
  - Deliveries only made to those over the age of 18.
6. A challenge 25 age verification scheme will be used. ID will be required for deliveries to customers who do not look 25 years old. They will be required to prove by way of photographic ID, either a passport or driving licence that they are at least 18. The card used for purchase will also be checked against the ID provided. If the business is in any doubt then the delivery of alcohol will not be made, and a full refund will be issued. Postal/ carriage deliveries will only be made once a verified payment method has been established, and the customer has confirmed they are 18 or over when making the purchase.

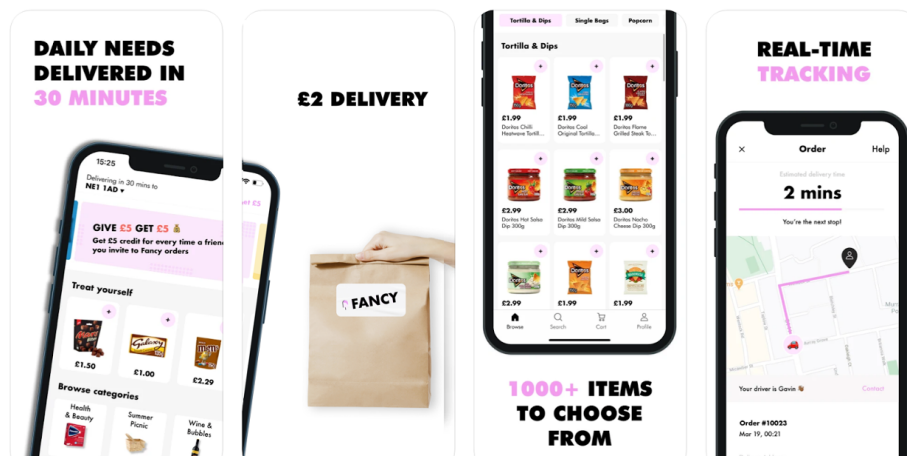
## Fancy Delivery Overview

Fancy is a 30 minute delivery only supermarket. We deliver grocery items to our customers' doors in less than 30 minutes. From toilet roll to ice cream, pasta to beer we deliver it all. We operate from warehouses that are delivery only meaning it is unlike a normal shop, the premises are not open to the public.

Quick commerce (q-commerce) is being referred to as the next generation of e-commerce and the dark-stores model is currently rapidly expanding across Europe as a result of existing macro trends such as consumers' growing demand for more instant and convenient options. Whilst the 2020 pandemic has accelerated these trends, the new consumer behaviour is here to stay.

Having launched in 2020, we currently operate in 9 cities around the UK and plan to cover the majority of the UK by 2022.

In April 2021 Fancy Delivery Ltd was acquired by GoPuff, the US industry leader backed by Softbank and valued at \$10bn. Fancy continues to operate under the Fancy brand and leadership team.



## Team

The Fancy team is headed up by Co-founders Arnie Englander and Jack Wilson. They are joined by a team with vast experience in the retail, grocery, tech, e-commerce and investment sectors from Tesco, Sainsbury's, Ocado, Diageo, WeWork, Uber, Pure Electric, Santander and many more.

Go Puff brings 8 years of experience and operates in 650 cities across the United States of America.



## Products

We list over 1200 SKUs - alcoholic products make up only 15% of these

Category	Products	% of Range
Food Cupboard	146	11.4%
Fruit & Vegetables	120	9.4%
Soft Drinks	104	8.1%
Healthy Snacks	88	6.9%
Chocolate	79	6.2%
Spirits	74	5.8%
Fancy Freezer	73	5.7%
Beer & Cider	70	5.5%
Crisps & Popcorn	62	4.8%
Wine & Bubbles	55	4.3%
Baby Essentials	50	3.9%
Tobacco & Vape	48	3.8%
Fresh	47	3.7%
Toiletries	46	3.6%
Sweets	39	3.0%
Hot Drinks & Milkshakes	35	2.7%
Pets	32	2.5%
Biscuits & Cookies	29	2.3%
Health & Beauty	29	2.3%
Household	27	2.1%
Euros	12	0.9%
Gift	8	0.6%
Summer Picnic	6	0.5%
<b>Total</b>	<b>1,279</b>	

## The sale of alcohol

Although we are applying for a 24 hour alcohol license we are very much not an alcohol delivery service. Our prime focus is grocery delivery. In most of our operational cities we have a 24 hour license but only operate the following opening hours:

Sunday - Thursday - 9am - 1am  
Friday & Saturday - 9am - 2am

We apply for a 24 hour license for flexibility.

## Our customers

Demographic	% of Users
I'm a dad	5.8%
I'm a mum	14.5%
I'm a student	42.3%
I'm a young professional	18.8%
Other	11.3%
Unknown	7.3%

Fancy is accessible to anyone with a smartphone, which means we have been able to support a diverse range of people throughout the last 12 months, whether that be people isolating, time poor or unable to get to the supermarket.

## Fancy Group Delivery Servicing and protocol

### Riders

Fancy's delivery riders are self employed contractors who are paid by the hour (rather than a delivery multiplier) to allow drivers to manage their earnings confidently, this also ensures there is no "app hopping" (eg. working for multiple delivery services at the same time) during a shift.

We do not use Deliveroo or Uber Eats to fulfill any of our deliveries.

Training is provided by Fancy to all drivers during their onboarding, which includes:

- Online modules + quizzes
- Onsite training

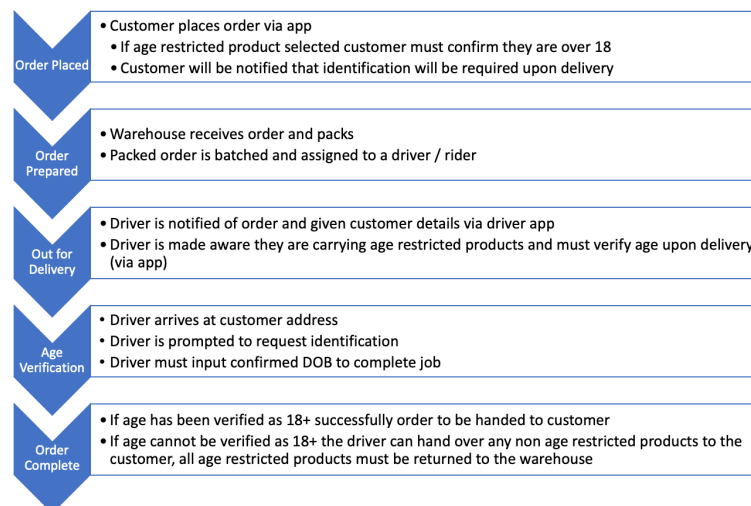
And covers:

- Signing in
- Customer Experience and Service
- Respect for the local area and neighbours
- Using the Fancy Driver App
- Age Restricted Products and identification verification
- Contactless Deliveries
- Reporting an issue
- Safety

Training must be regularly (at least monthly) repeated to ensure drivers are adhering to all Fancy Policies. This is recorded in the site's training matrix.

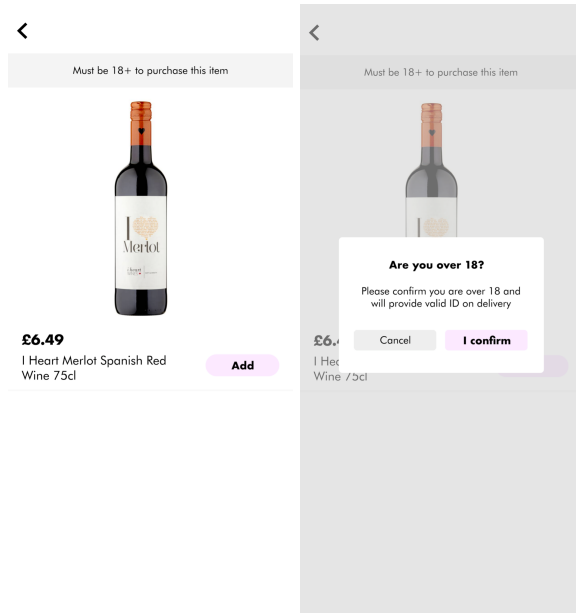
Drivers in central London use a Fancy owned or leased vehicle for the duration of their shift. Our fleet is fully electric and is made up of electric bikes and electric mopeds.

### Product Journey

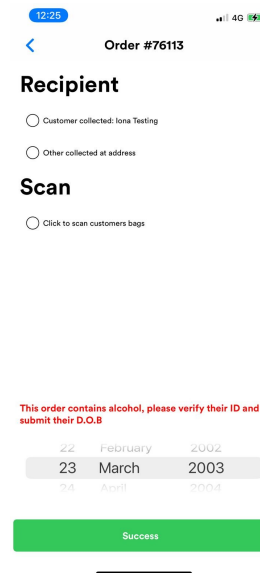




### Customer facing app:



### Driver app:



## Age Restricted Products

### Drivers

- It's Fancy's policy that drivers must **check the customer's ID for all orders** containing age-restricted items, even if the customer looks older than the legal age for buying those items
- The customer ID should match with the name on the order, and DOB means they are of valid age to receive the age restricted item/s
- Drivers need to input the customer's date of birth into the app before handing over the items and confirming delivery
- When a driver picks up an order from the warehouse, the receipt & app will tell the driver if an order contains an age restricted product. This makes the driver aware if an age restricted item is included in the order and allows them to take steps to ensure that the customer is over 18
- All drivers go through Alcohol ID Check training before they join Fancy - covering the following below

#### **Drivers must not:**

- Hesitate to ask for ID
- Ask for the customer's date of birth without checking their ID
- Deliver any age-restricted products to a customer if they are suspicious that the ID produced is not genuine or if an ID could not be produced. When this happens they contact the Warehouse and inform them – they **do not complete the order**
- Deliver alcohol to the customer if they believe they're already drunk
- Leave the age-restricted products anywhere except the delivery address, unless the customer does not provide proof that they are over 18 on request (in which case the alcohol should be returned to the warehouse)

#### **Acceptable ID:**

- Passport
- European Union photocard driving licence
- Photographic identity card bearing the national Proof of Age Standards Scheme (PASS) hologram
- National identity card issued by a European Union member state (other than the United Kingdom), Norway, Iceland, Liechtenstein or Switzerland

#### **Driver Checks:**

- Confirm the photograph on the card looks like the person offering the card.
- Check the expiry date of the document to ensure it is still valid
- Enter the customer's date of birth and tap Confirm age – the app will tell you whether the customer is over 18.
- If the customer is over 18 you can give them the order and mark it as delivered.
- If the customer is under 18 or the customer doesn't have ID, you can remove the age-restricted items (e.g. alcohol) but leave the rest of the order.

**For any age-restricted products that can't be delivered because the customer is underage or doesn't have an ID, drivers return the items to the warehouse.**

## Customers

We set out in our terms of service:

\*\*\*

### 4. Alcohol

- We can only sell alcohol to you if you are at least 18 years of age. Our drivers will ask you to present your valid ID to confirm you are at least 18 years of age.
- If you fail to provide a valid ID confirming you are at least 18, your driver will not deliver the Products to you and we will refund your Order cost, minus any delivery charges.

\*\*\*

The customer will also see the below when viewing alcohol on the app and when deciding to add an item to their basket.

They will then be asked to provide for identification at the door.

**Consent of individual to being specified as premises supervisor**

Jack Wilson

I

-----  
*[full name of prospective premises supervisor]*

of

3 Fencer Court  
Gosforth  
Newcastle Upon Tyne  
NE3 2DP

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

New premises licence application

-----  
*[type of application]*

by

Fancy Delivery UK Limited

-----  
*[name of applicant]*

N/A

relating to a premises licence

-----  
*[number of existing licence, if any]*

for

Elco House 22-24, Homecroft Road, London, N22 5EL

-----  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by  
Fancy Delivery UK Limited

-----  
*[name of applicant]*

concerning the supply of alcohol at  
Elco House 22-24, Homecroft Road, London, N22 5EL

-----  
*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number  
NCCOOCJ3679

-----  
*[insert personal licence number, if any]*

Personal licence issuing authority  
Newcastle City Council

-----  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed

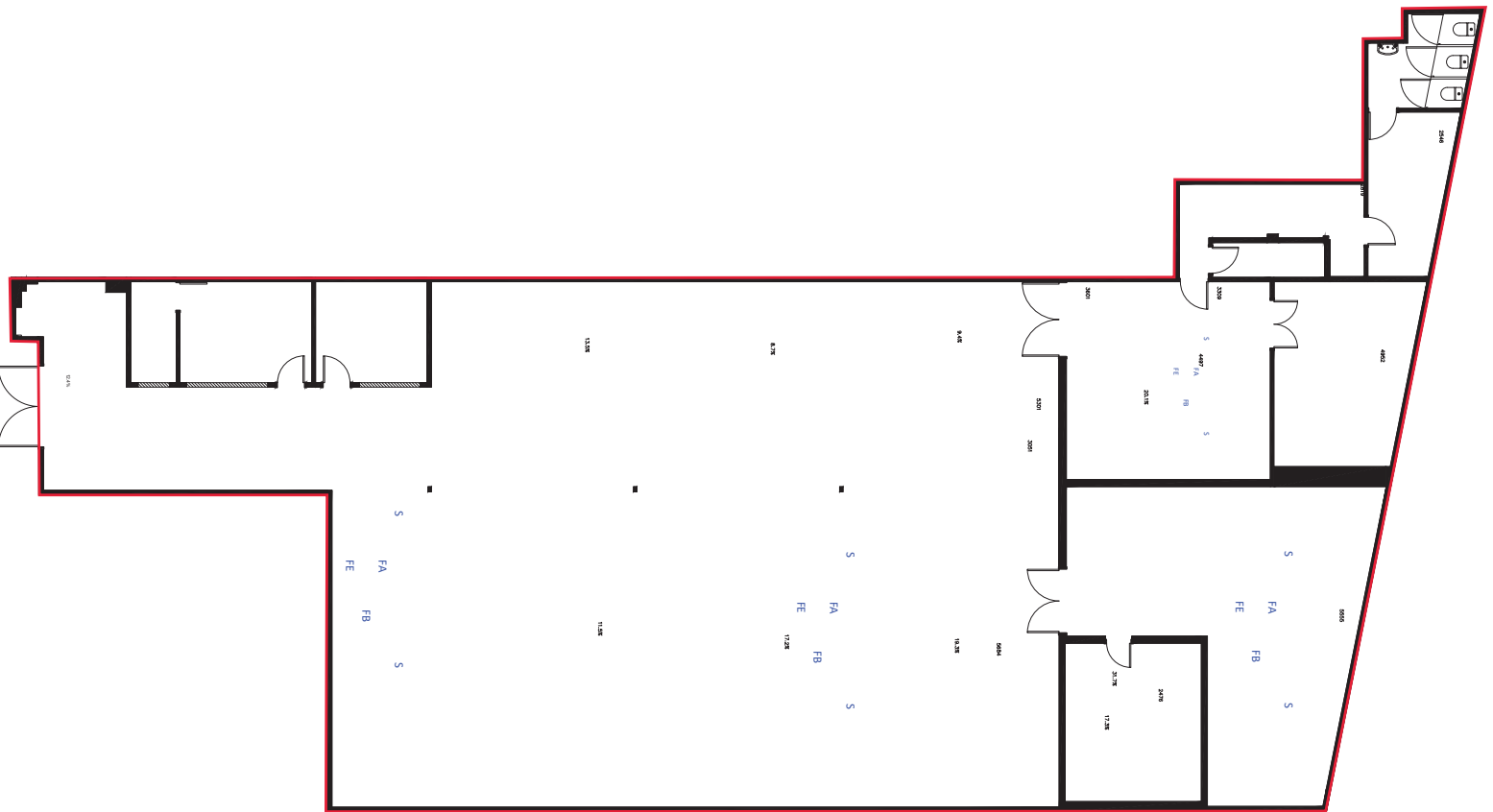
*Jack Wilson*

Name (please print)

Jack Wilson  
-----

Date

12/08/2021  
-----



**IMPORTANT:** Suitable activities can take place anywhere equipment is shown for deployment purposes only. Rerouting equipment is indicated but may be moved subject to the Fire Risk Assessment carried out under the Regulatory Reform (Fire Safety) Order 2005 or by agreement with the design team.

**LEGEND**  
 S - Smoke  
 FA - Fire Alarm  
 FB - Fire Blanket  
 FE - Fire Extinguisher  
 CD - Fire extinguisher

ENTRANCE/EXIT

**Notes:**  
 For visual purposes only.

- Only for use by FOMUK LTD
- This drawing is in millimeters
- All dimensions are to be checked on site
- This drawing is to be read in conjunction with the supplied Fitout Guide, as well as any other relevant documents / drawings. Any discrepancies or variations are to be notified to the project management team in writing before the attached work
- The workmanship and materials of all trades and building operations shall comply with the recommendations of British Standard (BS)8000 and with Approved Document 7 (current editions). All design and construction is to be in accordance with the Building Regulations (Design and Management) Regulations 2015.

FOMUK LTD  
 Unit 10  
 The Kings Arms Trading Estate  
 Worcester  
 WR5 1BW  
 Tel: 0773656849



Wood Green  
 Floor Plan  
 A1  
 1:75  
 FwoodFP-001